

# **PENTICTON AND DISTRICT SOCIETY FOR COMMUNITY LIVING**

## **POLICY: GAS LEAK**

**SERVICE AREA:** ALL AREAS

**APPLIES TO:** ALL PERSONNEL, SERVICE RECIPIENTS, STUDENTS, VISITORS  
AND VOLUNTEERS

### **PREAMBLE**

This procedure outlines the steps to be followed in the event of a natural gas leak at Penticton and District Society for Community Living (PDSCL) buildings. It ensures the safety of all individuals by specifying evacuation protocols, gas shut-off procedures, and communication with emergency services. The policy also emphasizes the importance of preventing ignition sources during such incidents and mandates proper documentation of the evacuation process. The goal is to maintain a safe environment and ensure a prompt, effective response to any natural gas leak.

### **POLICY**

In the event of a natural gas leak, all buildings under the Penticton and District Society for Community Living (PDSCL) will be evacuated in accordance with the Society's Evacuation and Closure Policy and Procedure. Smoking and the use of any electrical devices, including mobile phones, are strictly prohibited during such an incident to avoid potential ignition.

The gas supply will be immediately shut off at the main valve, and additional secondary valves will be closed if necessary. Locations of gas shut-off valves are clearly marked on all area evacuation diagrams. Designated personnel will contact emergency services by calling 911 and notifying the gas company from a phone located away from the leak source.

An Emergency Drill form must be completed following any evacuation.

## PROCEDURE

The Gas Leak Procedure is outlined in the Emergency and Safety Plan (also referred to as the Emergency Plan or Disaster Plan) for each Penticton and District Society for Community Living (PDSCL) operational site.

Each site's Emergency and Safety Plan includes detailed procedures for responding to Gas Leaks, ensuring a prompt, coordinated, and effective response that aligns with established safety protocols.

Since each site varies based on its demographic, service recipients, and worksite structure, a tailored procedure is implemented for each location within the framework of their specific Emergency and Safety Plan.

For detailed, site-specific procedures, please refer to the corresponding Emergency and Safety Plan for your location.

<b>EMERGENCY AND SAFETY PLAN</b>	<b>WORKSITE ADDRESS</b>	<b>DEPARTMENT</b>
Housing and Finance Emergency and Safety Plan	439 Winnipeg Street Penticton, V2A 6P4	Housing Office, Administration
Compass and Skaha Emergency and Safety Plan	1714 Main Street, Penticton, V2A 5G8 1722 Main Street, Penticton, V2A 5G8 2872 Skaha Lake Road, Penticton, V2A 6G1	Compass House Shelter, Compass Court, Skaha Motels
180 Emergency and Safety Plan	180 Industrial Avenue, Penticton, V2A 6X9	Day Services, Employment, Youth, Outreach, Community Inclusion
Chestnut Assisted Living Emergency and Safety Plan	453 Winnipeg Street, Penticton, V2A 5M6	Chestnut Place including Kitchen and Janitorial
Creekside Emergency and Safety Plan	524 Pickering Street, Penticton, V2A 4H2	Community Inclusion, Outreach
Reeds Corner Emergency and Safety Plan	885 Fairview Road, Penticton, V2A 5Y7	Community Inclusion, Outreach
Bruce House Emergency and Safety Plan	146 Bruce Court, Penticton, V2A 6C4	Bruce House, Bruce Court
Murray House Emergency and Safety Plan	110 Murray Drive, Penticton, V2A 7E4	Murray House