

PENTICTON AND DISTRICT SOCIETY FOR COMMUNITY LIVING

POLICY: LOCKDOWN (ROBBERIES, ACTIVE/DEADLY THREATS)

SERVICE AREA: ALL AREAS

APPLIES TO: ALL PERSONNEL, SERVICE RECIPIENTS, STUDENTS, VISITORS
AND VOLUNTEERS

PREAMBLE

This policy outlines the procedures and responsibilities for responding to a lockdown situation at the Penticton and District Society for Community Living (PDSCL). It is designed to ensure the safety and security of all employees, individuals, and visitors in the event of a potential threat. The policy provides clear guidelines for initiating and managing a lockdown, coordinating with emergency services, and securing the facility. Additionally, it emphasizes the importance of post-lockdown debriefings and incident reporting to assess the response and support all involved. The goal of this policy is to promote a safe environment and ensure a well-organized, effective response to emergencies.

POLICY

The Penticton and District Society for Community Living (PDSCL) is committed to ensuring the safety and security of all employees, individuals, and visitors within its facilities. In the event of a lockdown situation, the Society has established a clear procedure to ensure a swift, coordinated, and effective response.

A lockdown can take place for situations such as Robberies, Active or Deadly Threats.

This policy mandates that designated staff members initiate lockdown procedures immediately upon recognition of a threat. The procedures include notifying all individuals within the building, securing the premises, and coordinating with emergency services as needed. Staff and individuals are to remain in secure areas until further instructions are provided by emergency personnel or management.

The Society is committed to maintaining a calm and safe environment during lockdowns, ensuring that all staff and individuals follow appropriate safety measures, such as barricading doors, staying low, and remaining quiet. Additionally, post-lockdown debriefings and critical incident reporting are required to ensure a thorough review of the event and to provide necessary support for all involved.

By adhering to this policy, the Society aims to effectively protect the well-being of all individuals and ensure a structured and professional response to any potential emergency situations.

PROCEDURE

The Lockdown (lockdown includes Robbery, Active or Deadly Threat) Procedure is outlined in the Emergency and Safety Plan (also referred to as the Emergency Plan or Disaster Plan) for each Penticton and District Society for Community Living (PDSCL) operational site.

Each site's Emergency and Safety Plan includes detailed procedures for responding to Lockdowns (lockdowns include Robbery, Active or Deadly Threat), ensuring a prompt, coordinated, and effective response that aligns with established safety protocols.

Since each site varies based on its demographic, service recipients, and worksite structure, a tailored procedure is implemented for each location within the framework of their specific Emergency and Safety Plan.

For detailed, site-specific procedures, please refer to the corresponding Emergency and Safety Plan for your location.

EMERGENCY AND SAFETY PLAN	WORKSITE ADDRESS	DEPARTMENT
Housing and Finance Emergency and Safety Plan	439 Winnipeg Street Penticton, V2A 6P4	Housing Office, Administration
Compass and Skaha Emergency and Safety Plan	1714 Main Street, Penticton, V2A 5G8 1722 Main Street, Penticton, V2A 5G8 2872 Skaha Lake Road, Penticton, V2A 6G1	Compass House Shelter, Compass Court, Skaha Motels
180 Emergency and Safety Plan	180 Industrial Avenue, Penticton, V2A 6X9	Day Services, Employment, Youth, Outreach, Community Inclusion
Chestnut Assisted Living Emergency and Safety Plan	453 Winnipeg Street, Penticton, V2A 5M6	Chestnut Place including Kitchen and Janitorial
Creekside Emergency and Safety Plan	524 Pickering Street, Penticton, V2A 4H2	Community Inclusion, Outreach
Reeds Corner Emergency and Safety Plan	885 Fairview Road, Penticton, V2A 5Y7	Community Inclusion, Outreach
Bruce House Emergency and Safety Plan	146 Bruce Court, Penticton, V2A 6C4	Bruce House, Bruce Court
Murray House Emergency and Safety Plan	110 Murray Drive, Penticton, V2A 7E4	Murray House

