

THE PENTICTON AND DISTRICT SOCIETY FOR COMMUNITY LIVING

JOB DESCRIPTION

PDSCL Job Title: RESIDENCE WORKER - **BRUCE HOUSE**

Job Family: Front Line Worker

Job Classification: Residence Worker

Grid Level: 10

Wage Rate: As per Current Collective Agreement

Reports To: Coordinator - Residential

JOB SUMMARY

Assists clients to live successfully in residential settings such as group home. Ensures that clients' physical, emotional social, educational, medical needs are met. Assists clients to enhance quality of life with activities of daily living and the development of life skills.

KEY DUTIES AND RESPONSIBILITIES

1. Participates in the assessment, goal setting and program planning (Personal Service Plan) for individuals living in a residence. Documents, implements and provides input into the evaluation of the program.
2. Provides life skills training such as meal preparation, housekeeping, personal care skills and personal finance and implements personal service plans.
3. Assists clients with activities of daily living such as feeding, lifts, transfers, hygiene, grooming and toileting. This may include transfer of function duties such as gastrostomy feeding, tracheostomy management , and suction and bowel management.
4. Participates in various client-focused activities in accordance with care plans.
5. Recognizes analyzes and deals with potential emergency situations such as clients' aggressive behaviour to ensure no harm comes to the client and/other public. Reports problems to the coordinator.
6. Administers medication to clients in accordance with established policy.
7. Assists with case management by identifying potential problems and reporting any difficulties. Provides input to counsellor, professional with regard to the development of appropriate program plans to achieve residents' objectives. Contributes to the evaluation of residents' progress and prepares reports.
8. Provides emotional support and feedback to residents and their families.
9. Transports and assists residents to appointments, shopping or leisure activities.
10. Performs residence maintenance and housekeeping duties such as laundry, sweeping, mopping floors, mowing lawns, inventory, shopping, cleaning equipment and food services.
11. Maintains reports such as statistics, logbooks, and daily activities on residents.

12. Identifies social economic, recreational and educational services in the community that will meet clients' needs. Maintains liaison with other agencies, professionals, government officials and the community.
13. Performs other related duties as required.

EDUCATION

Certificate in a related human/social service field.

TRAINING & EXPERIENCE

One (1) year recent related experience.

Or an equivalent combination of education, training and experience.

OTHER JOB REQUIREMENTS

- Proof of Covid Vaccination Status
- Ability to work effectively with developmentally challenged adults.
- Ability to work cooperatively and effectively with or without supervision
- Skill in behavior management and task analysis.
- Good communication, data collection, observation and reporting skills.
- Good knowledge of community services and resources.
- Skills in training, planning and organizing.
- Solid philosophical belief in community inclusion.
- Valid CPR/First Aid Certificate
- TB Skin Test or x-ray.
- Valid Class 5 license
- Satisfactory Criminal Records search.
- Knowledge of fire safety and fire equipment.

I read and understand the above job requirements and responsibilities and agree to carry them out in my role as a Residence Worker.

NAME: _____

SIGNATURE: _____

DATE: _____