

# THE PENTICTON AND DISTRICT SOCIETY FOR COMMUNITY LIVING

## JOB DESCRIPTION

PDSCL Job Title: TRANSITIONAL HOUSING SUPPORT WORKER

Job Family: Front Line Worker

Job Classification: Support Worker

Grid Level: 10

Wage Rate: As per Current Collective Agreement

Reports to: Compass Court Manager

### JOB SUMMARY

Reporting to the Program Manager, this position will deliver housing and support services to assist residents in stabilizing their lives and gaining life skills that will allow them to transition to permanent housing.

The Housing Support Worker will also assist in providing programming to build a sense of community among the marginalized, diverse residents of this supportive housing program.

### KEY DUTIES AND RESPONSIBILITIES

- Assisting residents to identify and connect with community support services such as mental health programs, education, employment, social services and community amenities
- Promoting tenant participation in organized social events and activities
- Develop and maintain positive rapport within team as well as client relationships
- Liaising with other agencies that serve our residents
- Assisting with participant orientation and facilitating connection with and other rent ready programs
- Helping participants maintain their housing by facilitating individualized life skills and wellness programs and connection to relevant community resources
- Promoting a sense of security through “good neighbor” behaviors
- Assisting residents to participate in maintenance of common areas and daily care of their individual living spaces
- Performs maintenance and housekeeping duties such as laundry, sweeping/mopping floors, cleaning equipment
- Food services such as group focused meal preparation, and setting up continental breakfast items
- Working with Building Manager to ensure compliance with supportive housing program agreements
- Advocacy and support with general problem solving when necessary
- Providing non-violent crisis intervention and/or first aid and emergency services

**EDUCATION, TRAINING & EXPERIENCE** The successful candidate will have completed minimum two years diploma or degree in related to Human/Social Services, plus three (3) years of related experience or an equivalent combination of education, training, and experience.

## OTHER JOB REQUIREMENTS

- Criminal record check for working with vulnerable adults – clearance required
- Experience with addictions and mental health
- Solid understanding of psychosocial rehabilitation
- Good communication, observation and reporting skills
- Ability to understand and maintain professional boundaries
- Ability to work cooperatively and effectively with or without supervision
- Good knowledge of community services and resources
- Valid First Aid Certificate
- FoodSafe Level 1
- Class 5 Driver's License and clear Driver's Abstract
- Naloxone Training

**Assets:** Non-Violent Crisis Intervention (or other related training an asset)

I read and understand the above job requirements and responsibilities and agree to carry them out in my role as a Transitional Housing Support Worker.

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_