

SOUTHEASTERN EARLY COLLEGE AND CAREER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
October 17, 2019

EXECUTIVE BOARD MEMBERS PRESENT

Larry Calhoun, President, STC

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BOARD MEMBERS PRESENT:

Andy Kimbell, Business Representative

Don Betts, Business Representative

Kelly Tippett, Parent Representative, Vidalia City Schools

Ronald Baker, Parent Representative, Treutlen County

Tommy Smith, Parent Representative, Toombs County Schools

Clint Williams, Board Representative, Toombs County

Josh Kelly, Board Representative, Treutlen County

Chris Hartley, Business Representative

MEMBERS UNABLE TO ATTEND:

Henry Price, Board Representative, Montgomery County

Allen Rice, Business Representative

Fred Godbee, Business Representative

Bruce Asberry, Board Representative, Vidalia City Schools BOE

Melissa Barrow, Parent Representative, Montgomery County

Debbie Evans, Business Representative

Michele Johnson, Business Representative

OTHERS IN ATTENDANCE:

Shelly Smith, CEO, SECCA

David Avery, High School Director, SECCA

Tim Smith, Advisor

Donna Collins, SECCA Instructor

In the absence of Chair Henry Price, Shelly Smith called the meeting of the Southeastern Early College and Career Academy, Inc. (SECCA) Board of Directors to order at 6:00 pm. David Avery offered an invocation, and the board reviewed the school vision and goals. On a motion by Don Betts and second by Andy Kimbell, the board approved the agenda. On a motion by Clint Williams and second by Andy Kimbell, the board approved the August 15, 2019 meeting minutes.

Don Betts introduced and nominated Chris Hartley, Vice President of Robin Buildings, as a new member of the SECCA Board of Directors. Mr. Hartley is a SECCA work-based learning

employer and business partner. On nomination by Don Betts and second by Andy Kimbell, the board unanimously approved the nomination and appointment. Mr. Hartley expressed his pleasure at serving as a manufacturing partner. Shelly Smith thanked Robin Buildings for their development and donation of high-end signage for SECCA that features current Robin employees. The Robin display is being used as a model for other business and industry partners to design and share signage about their employment opportunities.

David Avery presented a proposal to hire Monica Scott, a licensed practical nurse with 12 years of experience, as the Healthcare long-term substitute teacher during the sick leave of Scott Beverly. On a motion by Andy Kimbell and second by Don Betts, the board approved the hiring.

Shelly Smith explained that the SECCA 2019 annual report is being completed in order to meet the October 31 deadline for submission. As soon as member high schools transmit required student data, the report will be analyzed and shared via email with board members requesting their electronic approval.

The CEO also presented the draft resolution to renew the SECCA charter in 2020. On a motion by Andy Kimbell and second by Don Betts, The board approved the resolution.

Shelly Smith explained the conflict of interest policy and distributed copies to newly appointed board members. She asked that the affidavits be signed and returned indicating member willingness to adhere to the policy as adopted.

At the recommendation of the Executive Board, Henry Price was asked to continue as Board President in FY 20 with Don Betts as President Elect with Mr. Betts becoming President in July 2020. On a motion by Clint Williams and second by Andy Kimbell, the board approved the nominations.

Shelly Smith and David Avery shared a discussion that was held with the Executive Committee regarding succession planning. The TCSG certification visiting team recommended that the Board of Directors engage in succession planning, especially for academy leadership. The Executive Committee recommends that, upon the end of the FY21 contracts of Mr. Avery and Ms. Smith, the Board hire a full-time administrator to serve as CEO and High School Director. The search for a highly qualified, CTAE experienced leader should begin in the spring of 2020.

David Avery shared current enrollment data and academy activities. As of August 15, SECCA student enrollment was 433. Through drop-add, enrollment dropped to approximately 428. He also reported that the Energy Pathway now has 89 students, a record number for the program in the State. Georgia Power and Altamaha EMC linemen are providing demonstrations and lectures as well as taking SECCA students on job-shadowing activities. The Thunderbolts are gearing up for parade and holiday season activities. The Thunderbolt completed Raider Competition last weekend with a second place showing on rope bridge. The team did not, however, qualify for

State this year. Donna Collins, Work-Based Learning Coordinator, stated that she now has 113 work-based learning students and 41 students in Teaching as a Profession. Chick Fil-A was named Business Partner of the Month for October.

On a motion by Andy Kimbell and second by Tommy Smith, the meeting was adjourned.

NEXT BOARD MEETING

The next meeting will be held November 21, 2019 at 6:00 pm.

Henry Price, Chair

Shelly Smith, Secretary