

**SOUTHEASTERN EARLY COLLEGE AND CAREER ACADEMY, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 21, 2021**

**BOARD MEMBERS PRESENT:**

**Michele Johnson**, Business Representative  
**Debbie Evans**, Business Representative  
**Ronald Baker**, Parent Representative, Treutlen County  
**Bruce Asberry**, Board Representative, Vidalia City Schools BOE  
**Don Betts**, Business Representative  
**Kelly Tippett**, Parent Representative, Vidalia City Schools  
**Clint Williams**, Board Representative, Toombs County  
**Fred Godbee**, Business Representative

**MEMBERS UNABLE TO ATTEND:**

**Tommy Smith**, Parent Representative, Toombs County Schools  
**Allen Rice**, Business Representative  
**Andy Kimbell**, STC Board Representative  
**Henry Price**, Board Representative, Montgomery County  
**Josh Kelly**, Board Representative, Treutlen County  
**Melissa Barrow**, Parent Representative, Montgomery County  
**Chris Hartley**, Business Representative  
**Barry Waller**, Superintendent, Toombs County  
**Garrett Wilcox**, Superintendent, Vidalia City Schools

**OTHERS IN ATTENDANCE:**

**Shelly Smith**, CEO, SECCA  
**David Avery**, High School Director, SECCA  
**DeCarlos Ware**, SECCA Instructor  
**Sabrina Campbell**, SECCA Coordinator  
**Tim Smith**, Advisor

Don Betts, Board Chair, called the meeting of the Southeastern Early College and Career Academy, Inc. (SECCA) Board of Directors to order at 6:00 pm. David Avery offered an invocation, and the board reviewed the school vision and goals. On a motion by Clint Williams and second by Fred Godbee, the board approved the agenda and the minutes from August 2021.

Senior JROTC instructor Captain DeCarlos Ware honored Clint Williams for his contributions of time and resources to the SECCA JROTC Program. Mr. Williams has installed obstacle course equipment and has provided assistance and support for many years. Captain Ware presented Mr. Williams with JROTC tee shirts and a gift card. Mr. Williams expressed his thanks and commended the SECCA program.

The Board recognized and applauded financial contributions to SECCA made by local business partners. Oxford Industries Foundation, Altamaha Electric Membership Corporation, and Georgia Power contributions to SECCA make the purchase of new equipment and the expansion of field trips possible.

Shelly Smith updated the Board on the Make It – Move It manufacturing class. Industry partners have been diligent in providing meaningful instruction and lending the resources of materials and personnel. Unfortunately, attendance has been an on-going issue which is being addressed in home high schools. Of the 21 students in the class, 12 students attended all required sessions and passed the national industry assessment to secure OSHA 10 certification. Raymond McCullough, OSHA instructor, made the instruction, testing, and certification possible.

The Board learned that enrollment in the Energy Pathway has decreased, however, more selective enrollment has ensured that the right students are in the class. The content is rigorous, requiring both academic skill and good work ethic. Enrollment in Work-Based Learning has increased, and the instructor has more students than is practical and effective. To alleviate under enrollment in Energy and over enrollment in WBL, the Energy instructor will assist with WBL in the second semester.

Shelly Smith and David Avery reported that the executive committee, comprised on system superintendents and STC President, is beginning discussions about the search for a fulltime SECCA High School Director and CEO. David and Shelly will remain until a suitable replacement is found and approved by the Board.

On a motion by Clint Williams and second by Bruce Asberr, the meeting was adjourned at 7:00 pm.

### **NEXT BOARD MEETING**

The next meeting will be held on January 20, 2022, at 6:00 pm.

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Don Betts, Chair

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Shelly Smith, Secretary