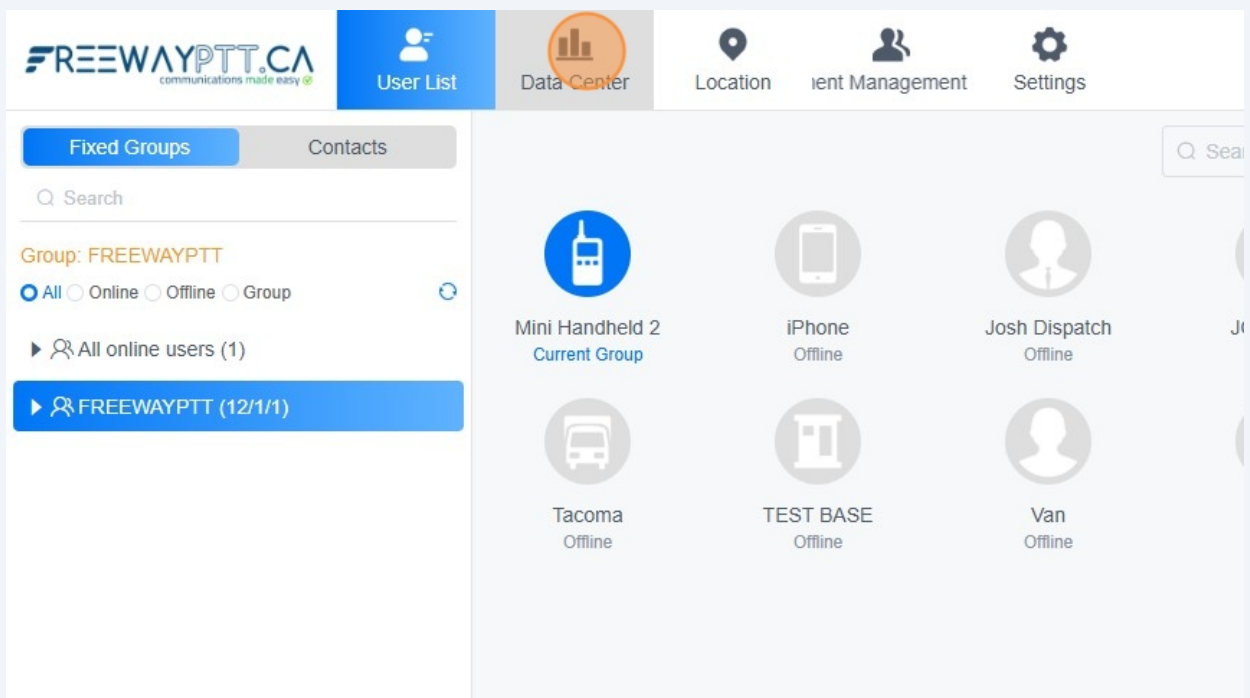


# Audio Records - Playback & Downloads

This guide provides a straightforward method for accessing and managing audio records, enabling users to efficiently locate, play, and download specific recordings based on date and group selection. It streamlines the process, making it easy for users to retrieve necessary audio data quickly. By following the outlined steps, individuals can enhance their workflow and ensure they have the audio resources they need at their fingertips.

1 Click 'Data Center'



## 2 Click "Audio Records"

The screenshot shows the 'Data Center' section of a software interface. The top navigation bar includes 'User List', 'Data Center' (highlighted), 'Location', 'Department I', and 'Settings'. On the left, there is a sidebar with 'Contacts' and a 'Group' dropdown menu. The main area is titled 'Data List' and contains two tabs: 'Message Records' and 'Audio Records' (highlighted with an orange circle). Below the tabs, a list of records is displayed:

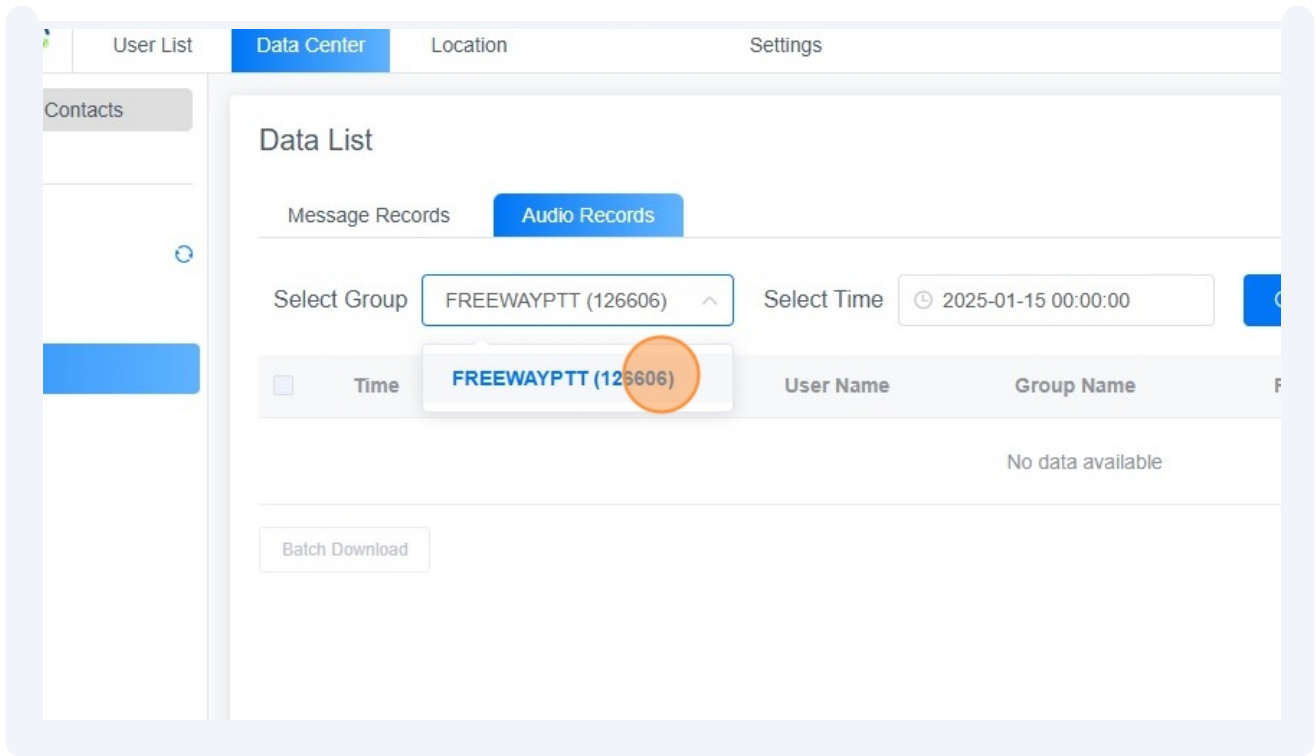
Device	Device Name	Time	Message
iPho	iPhone	01/02 12:49	Hello
Mini	Mini Handheld	01/03 11:17	testing testing 123 smell...
MOBI	MOBILE 3		zzd+log=1
FW99	FW990S000880		zzd+log=1

## 3 Select the group you want to see recordings from

The screenshot shows the 'Data Center' section of the software interface. The top navigation bar includes 'User List', 'Data Center' (highlighted), 'Location', 'Department I', and 'Settings'. On the left, there is a sidebar with 'Contacts' and a 'Group' dropdown menu. The main area is titled 'Data List' and contains two tabs: 'Message Records' and 'Audio Records' (highlighted with an orange circle). Below the tabs, there are two input fields: 'Select Group' with a dropdown menu showing 'FREEWAYPTT (126606)' (highlighted with an orange circle) and 'Select Time' with a date picker set to '2025-01-15 00:00:00'. A search button 'Q. Qu' is visible. Below the input fields, a table header is shown:

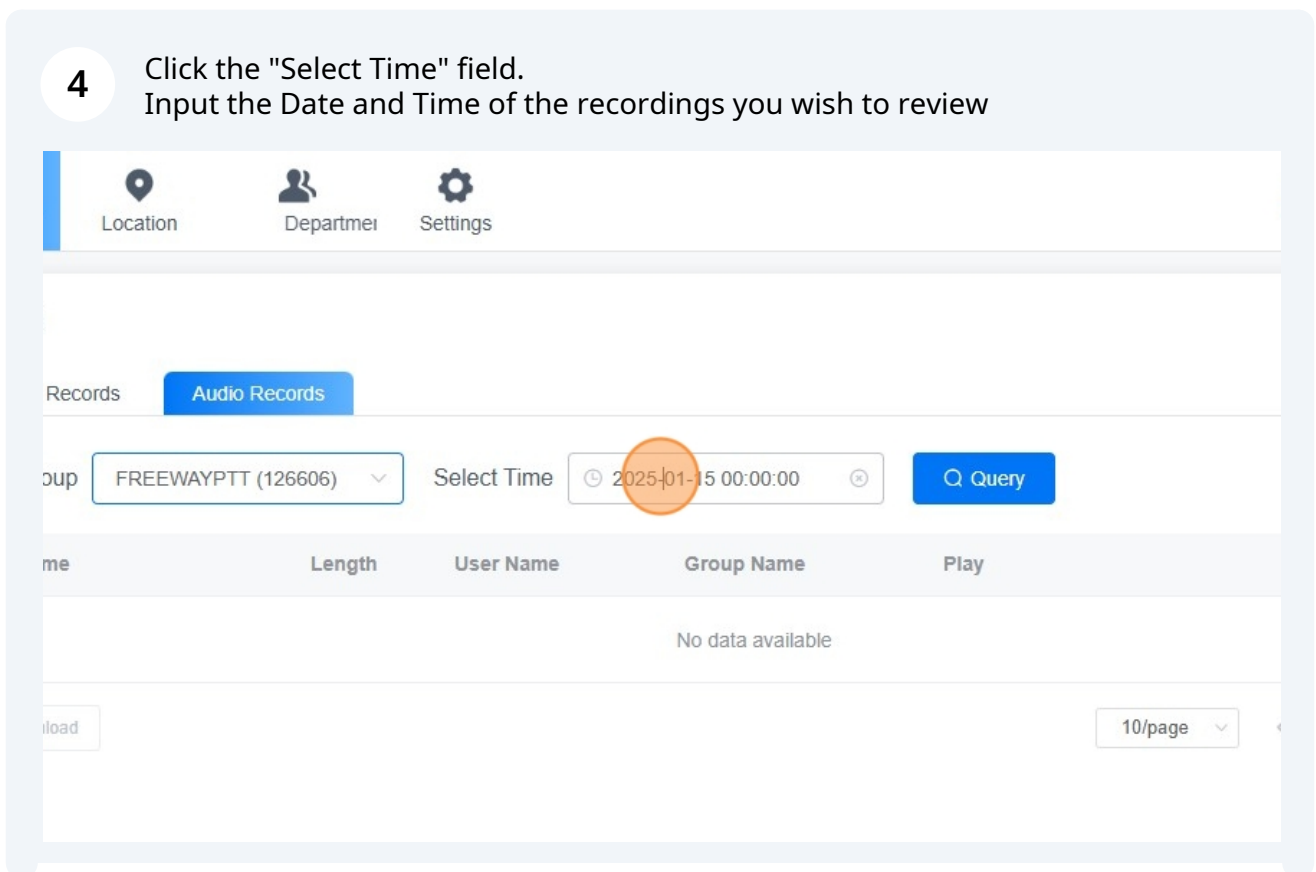
<input type="checkbox"/>	Time	Length	User Name	Group Name	Play
No data available					

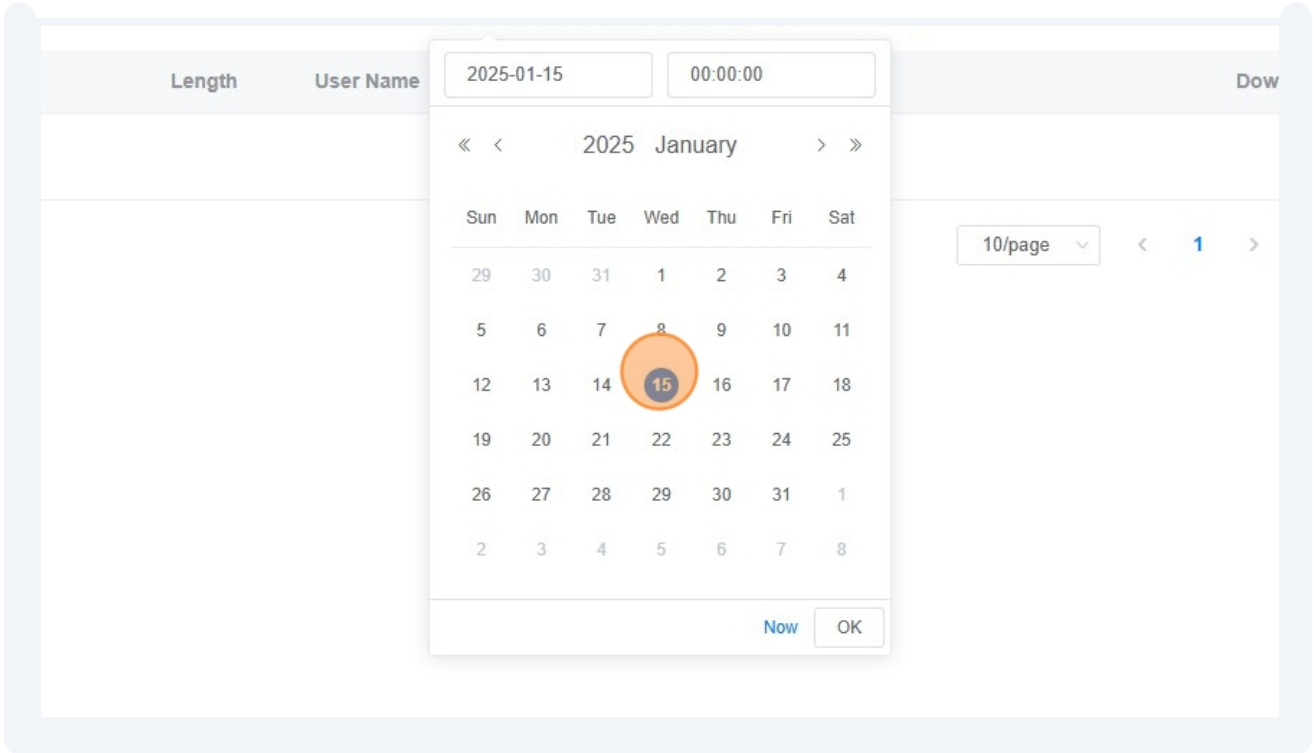
A 'Batch Download' button is located at the bottom of the interface.



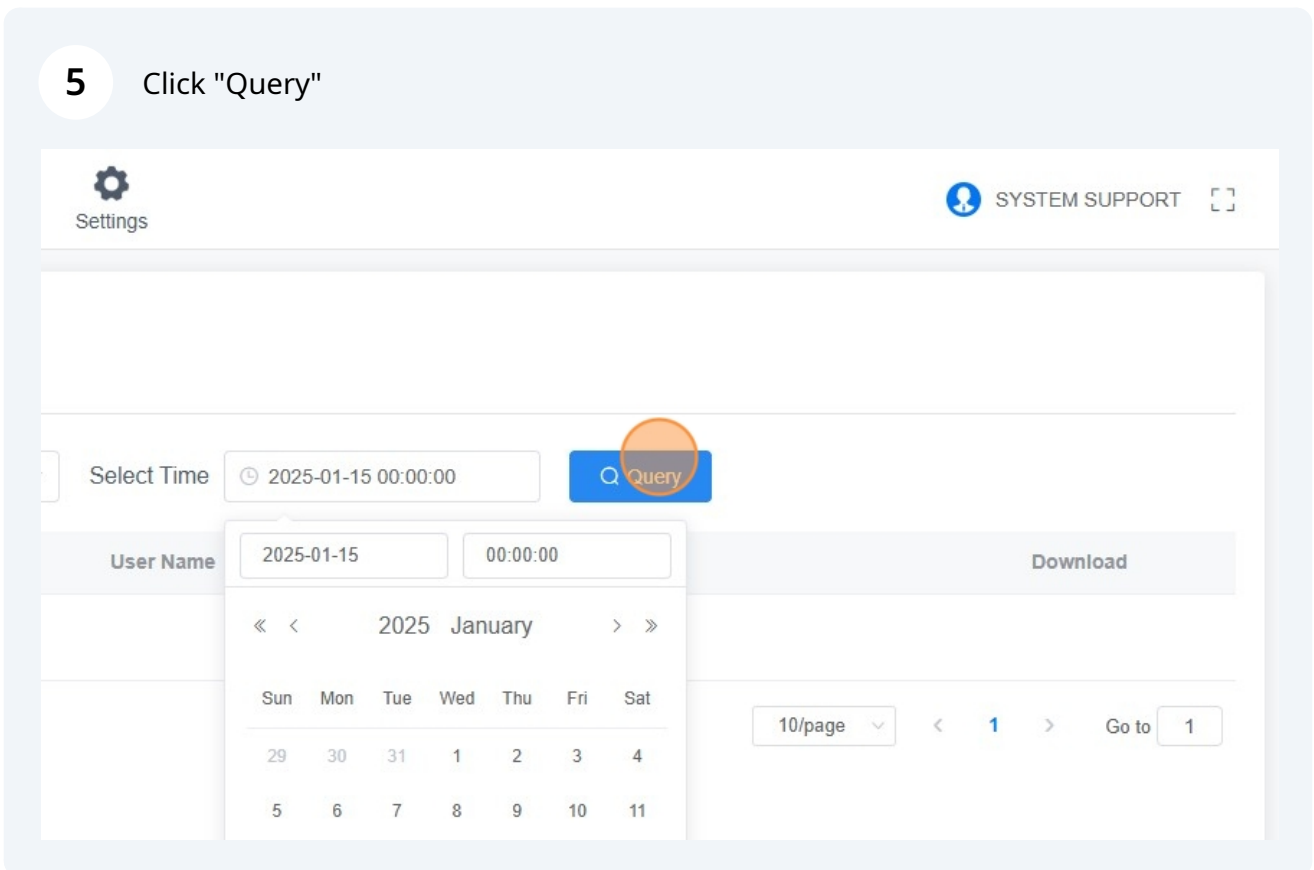
4

Click the "Select Time" field.  
Input the Date and Time of the recordings you wish to review





## 5 Click "Query"



All records from the date, time and selected groups will be displayed in chronological order.

6 To playback the audio click play button.

jth	User Name	Group Name	Play	Download
1	Mini Handheld 2	FREEWAYPTT		<a href="#">Download</a>

7 to download the audio Click "Download"

User Name	Group Name	Play	Download
Mini Handheld 2	FREEWAYPTT		<a href="#">Download</a>

8 To return to main screen click 'User List'

The screenshot shows the 'Data List' page in the FREEWAYPTT.CA application. The top navigation bar includes 'User List', 'Data Center', 'Location', and 'Settings'. The left sidebar has 'Fixed Groups' and 'Contacts' tabs, with a search bar and a list of groups. The main content area displays 'Data List' with 'Audio Records' selected. The 'Select Group' dropdown is set to 'FREEWAYPTT (126606)' and the 'Select Time' field is set to '2025-01-15 10:21:14'. A table with columns 'Time', 'Length', and 'User Name' contains one record: '2025-01-15 10:21:14', '00:01', and 'Mini Handheld 2'. A 'Batch Download' button is at the bottom.