

# Hampshire & Isle of Wight Squash & Racketball Constitution

## 1. Title

- 1.1 Hampshire & Isle of Wight Squash & Racketball, to which this constitution shall apply, is herein referred to as “the Association” and references herein to “the county”, shall mean the administrative counties of Hants and the Isle of Wight (including Guernsey).

## 2. Objectives

- 2.1 To promote and encourage the playing of the games of Squash and racketball in the county.
- 2.2 To promote and encourage the growth and development of Squash and racketball within the county.
- 2.3 To maintain and uphold the rules of the National Governing Body, England Squash & Racketball (ESR), and encourage fair play.
- 2.4 To train, select and manage county teams for Inter County and other matches
- 2.5 To arrange individual Championships, Inter Club Leagues and other competitions as necessary
- 2.6 To provide local administration and liaison with county membership on behalf of the NGB
- 2.7 To adopt and implement ESR child protection guidelines and procedures.
- 2.8 To adopt and implement ESR Equal Opportunities Policy.

## 3. Membership

- 3.1 Officials of the Association
- 3.2 Clubs and organisations in the county who are affiliated to ESR.
- 3.3 Individual members of ESR residing in the county or playing in the county squash leagues.

## 4. Committee

- 4.1 The Committee shall consist of members, elected annually, to cover the following offices:  
Chair  
Secretary  
Treasurer  
League Secretary  
Junior Representative  
Up to six other members, who shall take responsibility for whatever activities the committee deems necessary in order to meet its objectives.
- 4.2 The County Captains (male and female) will be ex-officio members of the Committee and all Committee members shall be entitled to vote at Committee Meetings
- 4.3 The committee may co-opt one or more project officers to carry out any extra functions they deem necessary to promote the objectives of the association, or to fill any vacancies on the committee which occur during the year. Such persons will cease to become committee members when their task is completed.
- 4.4 The Chairman shall only be eligible to hold office for a maximum of three (3) years and then shall stand down from the Chair.

4.6 A quorum shall consist of 5 members of the committee, one of whom must be either the Chair, Secretary or Treasurer.

## **5. Annual General Meeting (AGM)**

5.1 The AGM will be held annually, no earlier than 12 months and not more than 15 months after the previous one, at a time and place to be arranged by the Committee.

5.2 The AGM will elect the officers of the Association who will take up their office forthwith after the elections. The AGM will also consider and vote on any other proposals for which the Secretary has received the appropriate notice.

5.3 At least 8 weeks prior to the date, the Secretary will send notification to all clubs of the date of the AGM, asking for nominations for the officers and committee, and notice of any other proposals for consideration at the AGM. Such nominations and proposals must be received in time for the Secretary to give all individual members and affiliated Clubs at least 28 days notice of the business to be considered at the AGM.

5.4 No business other than that of which appropriate notice has been given under Rule 5.3 shall be considered at the AGM, provided that the accidental or wilful omission to give such notice shall not invalidate the consideration of such business at the AGM.

5.5 Committee members, individual members of the Association and representatives from each club or association situated within the county and affiliated to ESR (herein call "an affiliated club") shall be entitled to attend and participate in the AGM.

5.6 The voting rights at the AGM shall be as follows:

- (i) On issues relating to the Association county league competitions in general, each affiliated club shall be entitled to one vote per team participating in the county leagues (men's, women's, veterans and racketball) during the season immediately following the AGM in question. On issues which only affect specific leagues, each affiliated club shall be entitled to one vote per team participating in that specific league.
- (ii) On all other matters, including the election of officers of the Association, each affiliated club shall be entitled to one vote each

In the event of a tied vote for the election of any officer of the Association, the result will be decided by the toss of a coin.

5.7 Resolutions at the AGM, other than alterations to the Constitution, shall be decided by a majority vote and nine affiliated clubs present at the AGM and eligible to vote shall form a Quorum.

5.8 No proxy, or postal votes shall be permitted at the AGM.

## **6. Alterations to the Constitution**

6.1 Alterations to the constitution can only be made at an AGM, and requires a 75% majority of those present and entitled to vote at any AGM.

6.2 The Committee can call a General Meeting at any time

## **7. Extraordinary General Meeting (EGM)**

7.1 The Committee may call an EGM at any time, stating the business and giving at least 21 days' notice to the membership.

7.2 Alternatively, 5 affiliated clubs entitled to vote at an AGM may also call an EGM. A letter signed by official representatives of these clubs must be lodged with the Secretary of the Association, and the EGM must be held within 28 days of the receipt of such a letter.

7.3 Voting entitlement and quorum shall be the same as for an AGM.

## **8. Voting Procedure at an AGM or EGM**

- 8.1 Voting may be by a show of hands or pre-distributed voting papers.
- 8.2 Where an individual is voting in more than one capacity, then his/her separate voting entitlement must be clearly identified.

## **9 Events**

- 9.1 The Committee will promote and organise annually within the county, Closed Championships and other approved events (senior and junior), and shall be solely responsible for administrating a League competition between affiliated clubs within the county.

## **10. Accounts**

- 10.1 The financial year of the Association shall run from the 1st June in any year to the 31st May in the following year
- 10.2 The accounts of the Association shall be prepared at the end of each financial year and presented to the AGM for that year by the Honorary Treasurer.
- 10.3 The Association shall nominate three authorised cheque signatories.
- 10.4 All cheques must be signed by 2 of the nominated signatories, one of whom shall be the Treasurer.
- 10.5 The accounts of the Association shall be audited annually by an independent Auditor

## **11. Powers of the Committee**

- 11.1 For the pursuit and fulfillment of the Association's objectives the powers shall include any, or all, of the following:
  - (i) manage the affairs of the Association and administer its fund
  - (ii) set the level of Club and Player Registration fees as necessary.
  - (iii) nominate three authorised cheque signatories.
  - (iv) create working parties as may be necessary.
  - (v) raise and utilise funds to further the Association's objectives.
  - (vi) decide on awards for distinction and merit for team players and officials, including County Colours.
  - (vii) co-opt members to fill vacant positions on the committee.
  - (viii) invoke appropriate disciplinary procedures as required.

## **12 Dissolution of the Association**

- 12.1 If a resolution to dissolve the affairs of the Association has been duly proposed and carried at an AGM or EGM, the remaining assets of the Association shall be given to the parent committee or ESR as decided by the Committee.

As amended by the AGM of July 2014