

TP Select Limited provides work-finding services to its clients and work-seekers. We must process personal data (including sensitive personal data) so that we can provide these services – in doing so, we act as a data controller. This is why we have asked for your personal data on this form. When we process your personal data we must do so in accordance with data protection laws. Those laws require us to give you a Privacy Statement to explain how we manage your personal data. Please see our Privacy Statement which we will give to you separately.

I hereby give my consent to the Company to process the following information:

Personal data

- Name
- Date of birth
- Contact details, including telephone number, email address and postal address
- Experience, training and qualifications
- CV
- National insurance number
- Bank Details

Sensitive personal data

- Disability/health condition relevant to the role
- Criminal conviction

I consent to the Company processing the above personal data for the following purposes:

- For the Company to provide me with work-finding services.
- For the Company to process with or transfer my personal data to their client/s in order to provide me with work-finding services.
- For the Company to process my data on a computerised database in order to provide me with work-finding services.
- For the Company to process my data using automated decision-making processes
- For the company to obtain references from past employers

I also consent to the Company processing my personal data with third parties, including The Recruitment & Employment Confederation, for the purposes of internal audits and investigations carried out on the Company to ensure that the Company is complying with all relevant laws and obligations.

The Company will retain your personal data only for as long as is necessary for the purpose we collect it. Different laws may also require us to keep different data for different periods of time. For example, we are required to keep your payroll records, holiday pay, sick pay and pensions auto-enrolment records for as long as is legally required by HMRC and associated national minimum wage, social security and tax legislation. This is currently 3 to 6 years.

The consent I give to the Company will last for 6 years.

I am aware that I have the right to withdraw my consent at any time by informing the Company that I wish to do so.