

The minimum entitlement to annual leave is 28 days in a full working year (232 working days). If you work less than 232 days in a full working year your entitlement to annual leave will be pro-rated accordingly. Any entitlement includes public holidays. The holiday year runs from 1st April to 31st March. If your employment begins or ends part way through the holiday year your holiday entitlement for that year will be assessed on a pro rata basis.

All holidays must be taken at times approved by your Recruitment Consultant following discussions with the Client. Holiday is at the discretion of the Client and all decisions are final. All holiday dates should be requested at least 1 week in advance. All holidays must be taken in the holiday year in which they accrue and cannot be carried over to the next holiday year without the prior consent of the Company.

You will be paid for each day of holiday authorised by the Company and the client. Holiday will be accrued at a rate of 12.07% of an average week's pay, based on the total pay received over the previous 52 weeks. You will be notified of your working week at the start of each assignment. The Company reserves the right to require you to take any unused holiday during your notice period.