PRIVACY POLICY
In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (General Data Protection Regulation – GDPR) and Spanish Organic Law 3/2018 of 5 December on the Protection of Personal Data and Guarantee of Digital Rights (LOPDGDD), users of this website are informed about the processing of their personal data:

1. Data Controller
- **Identity / Company Name:** JEAN PIERRE MICHEL VERHEIJ
- **Tax ID (NIF / CIF):** ESY8485619J
- **Registered Address:** Calle Lince Ibérico 7, 29120 Alhaurín el Grande Málaga.
- **Contact Email:** info@nextstep-it.eu
- **Contact Phone:** +34 614 599 524

2. Purpose of Data Processing
When you contact us via the email address provided on this website, we process the personal data you voluntarily provide (such as your name, email address, and the content of your message) solely for the following purposes:
- To manage, respond to, and follow up on your inquiries, requests, or communications.
- To provide information regarding our services or products when requested.
- To maintain commercial or administrative communications derived from your initial contact.

We do not use your email address to send unsolicited commercial communications (spam) or newsletters unless you have given your explicit prior consent.

3. Legal Basis for Processing
The legal basis for processing your personal data is your **consent** (Article 6.1.a of the GDPR), which you freely give by initiating contact and sending us an email, as well as the **application of pre-contractual measures** at your request (Article 6.1.b of the GDPR) when your inquiry relates to a quote or service.

4. Data Retention Period
Your personal data will be kept only for as long as necessary to fulfill the purpose for which it was collected—specifically, to resolve your inquiry or manage the resulting professional relationship. Once this purpose has been fulfilled, your data will be securely deleted, unless there is a legal obligation to retain it for a longer period (such as tax or accounting regulations).

5. Data Recipients
Your personal data will not be disclosed to third parties, unless required by law.
However, for the provision of web hosting and email services, your data is processed by our hosting provider located in the Netherlands (within the European Economic Area), acting as a **data processor** under the strict security measures required by the GDPR. No international data transfers outside the European Economic Area take place.

6. Rights of the Data Subject

You have the right to exercise the following rights regarding your personal data at any time:

- **Right of access:** To know whether or not we are processing your personal data and obtain a copy of it.
- **Right to rectification:** To request the correction of inaccurate or incomplete data.
- **Right to erasure ("right to be forgotten"):** To request the deletion of your data when it is no longer necessary for the purposes for which it was collected.
- **Right to restriction of processing:** To request the limitation of the processing of your data under certain circumstances.
- **Right to object:** To object to the processing of your data based on your particular situation.
- **Right to data portability:** To receive your data in a structured, commonly used, and machine-readable format.

To exercise any of these rights, please send a written request to info@nextstep-it.eu or to our postal address Calle Lince Ibérico 7, 29120 Alhaurín el Grande, Málaga, specifying the right you wish to exercise and attaching a copy of a valid identification document (such as your ID card or passport) to verify your identity.

Furthermore, if you believe that your personal data has not been processed in accordance with data protection regulations, you have the right to file a complaint with the **Spanish Data Protection Agency (Agencia Española de Protección de Datos – AEPD)** via their website at www.aepd.es.

7. Security Measures

JEAN PIERRE MICHEL VERHEIJ has adopted the necessary technical and organizational security measures to guarantee the security of your personal data and prevent its alteration, loss, unauthorized processing, or access, taking into account the state of technology, the nature of the stored data, and the risks to which they are exposed.

Last updated: November 24, 2026