



English Language and Literature Teacher Job Description



English teachers are qualified professionals who teach reading, writing, and speaking skills to students. They teach students in Elementary, Middle, or High School, and plan and execute lessons according to a pre-set curriculum.

English Language Teacher Job Description Template

We are looking to employ an English teacher with an outstanding track record of teaching English lessons to students from Elementary School through to High School. The English teacher will be responsible for the teaching of reading, writing and speaking skills.

To ensure success as an English teacher, the candidate must be qualified in English as a first language. The English teacher must possess a pleasant disposition that will enhance the learning process. Ultimately, an outstanding English teacher should engage students in meaningful and fun activities, creating an environment conducive to learning.

English Language Teacher Responsibilities:

- Teach basic English skills including reading, writing, and speaking.
- Compose lesson plans in order to successfully incorporate the full duration of each lesson.
- Execute lessons efficiently using different styles of teaching depending on the content.
- Engage students to ensure a lively classroom atmosphere.
- Instruct students about the structure and content of the English language.
- Teach students the spelling of words, and their meanings.
- Emphasize the rules of composition, grammar and sentence construction.

- Teach students the correct pronunciation of words.
- Teach students to think critically when studying literature and poetry.
- Teach students to analyze and question media reports, advertisements, and news reports.

English Language Teacher Requirements:

- Bachelor's degree in English and education.
- Minimum of 5 years experience in a teaching role.
- Must be a First language English speaker.
- The ability to compile lesson plans efficiently.
- The ability to execute lessons with meaning, in a fun, and engaging manner.
- Computer Skills.