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Exhibitor Audio Visual Form

1-800-951-0555

2026

Order Deadline for Advanced Rates 30 days prior to event start date

Booth/Classroom Packages (AUDIO)		All Rates are Day Rates		QTY X # Days = Total			
		QTY	Advanced	QTY	Regular	# of Days	Total
Audio Package # 1			\$ 220.00		\$ 280.00		
1 Powered Speaker, 1 Tripod stand, 1 Wireless Mic, Daily mic battery change <i>(requires 1 dedicated 20 AMP circuit)</i>							
1 Wireless Mic -	Handheld ☐			Headset ☐		Lav ☐	
Add a mixer for MP3 playback or additional mic							
		QTY	Advanced	QTY	Regular	# of Days	Total
Audio Package # 2			\$ 290.00		\$ 362.50		
1 Powered Speaker, 1 Tripod stand, 2 show lights, 1 Wireless Mic, Daily mic battery change <i>(requires 2 dedicated 20 amp circuits)</i>							
1 Wireless Mic -	Handheld ☐			Headset ☐		Lav ☐	
Add a mixer for MP3 playback or additional mic							
		QTY	Advanced	QTY	Regular	# of Days	Total
Audio Package # 3			\$ 420.00		\$ 525.00		
2 Powered Speakers, 2 Tripod stands, 2 Wireless Mics, Mixer, Daily mic battery change <i>(requires 1 dedicated 20 amp circuit)</i>							
Wireless Mic 1 -	Handheld ☐			Headset ☐		Lav ☐	
Wireless Mic 2 -	Handheld ☐			Headset ☐		Lav ☐	
Add an additional mic							
		QTY	Advanced	QTY	Regular	# of Days	Total
Audio Package # 4			\$ 550.00		\$ 693.75		
2 Powered Speakers, 2 Tripod stands, 2 Show lights, 2 Wireless Mics, Mixer, Daily mic battery change <i>(requires 2 dedicated 20 amp circuits)</i>							
Wireless Mic 1 -	Handheld ☐			Headset ☐		Lav ☐	
Wireless Mic 2 -	Handheld ☐			Headset ☐		Lav ☐	
Add an additional mic							

Booth/Classroom Packages (VIDEO)		All Rates are Day Rates		QTY X # Days = Total			
		QTY	Advanced	QTY	Regular	# of Days	Total
Video Support Package			\$ 125.00		\$ 165.00		
1 5 x 10 Screen w/ skirt, 1 video cart w/ skirt, video and power cabling							
		QTY	Advanced	QTY	Regular	# of Days	Total
Video Projector Package			\$ 325.00		\$ 375.00		
1 - 3000 lumen Projector, 5 x 10 screen w/ skirt, 1 video cart w/ skirt, slide advance clicker, video and power cabling							
<i>(requires 1 dedicated 20 AMP circuit)</i>							

Audio / Visual Presentation		QTY X # Days = Total					
		QTY	Advanced	QTY	Regular	# of Days	Total
Wireless mic			\$ 150.00		\$ 200.00		
	Handheld ☐			Headset ☐		Lav ☐	

Audio mixer		\$ 75.00		\$ 100.00		
Speaker w/tripod		\$ 90.00		\$ 112.50		
50" LCD Monitor w/Wall Mount or Floor Stand		\$250.00		\$350.00		
60" LCD Monitor w/ Wall Mount or Floor Stand		\$300.00		\$400.00		
80" LCD Monitor w/ Wall Mount or Floor Stand	Please Call for a Quotation					
6'11" x 12'2" 16:9 Ratio Screen (front/rear projection)		\$ 225.00		\$ 300.00		
3000+Lumens Video/Data Projector		\$ 150.00		\$ 250.00		
5000+Lumens Video/Data Projector		\$ 300.00		\$ 400.00		
Camcorder w/Tripod		\$ 150.00		\$ 200.00		
Laptop		\$ 175.00		\$ 200.00		
HDMI Media Player (USB or SD Input)		\$ 35.00		\$ 45.00		
Skirted Roll Cart		\$ 35.00		\$ 45.00		
Flipchart Stand & Markers		\$ 45.00		\$ 55.00		
Totals						
Total Equipment					1	\$

*This section for AVP office use only - to be filled out by AVP representative and returned for approval and signature								
Total Equipment (from above)							1	\$
Administration/ Prep fee							2	\$
Shipping							3	\$75.00
Date	Start	End	Total Hours	# of workers	X	Labor Rate		
				X		X		
				X		X		
AVP Labor or Required Union Labor if applicable (4 hour minimum)							4	\$
2.5% Processing Fee for all Card Payments							5	
Total Due								\$

Ordering Instructions:

Total Charge is determined as a Day Rate. Order must be received prior to deadline for advanced rates.

Daily battery changes are included for all microphone rentals. Basic Monitoring of equipment is provided.

This is not a full-time technician. For full time operation technician please consult us for proper requirements.

*AVP labor & delivery charges **do not** include meeting site facilities, drayage, or union labor costs when applicable. AVP labor and delivery charges may vary for larger orders. Relocation of equipment to different booth or classrooms during event will result in additional charges.*

AVP can provide for all your Audio Visual Needs. Please contact us for any additional items and pricing if not listed.

Cancellations:

Cancellations within 48 hours of show date will only receive a 50% refund of total order

If services have already been provided at time of cancellation no refund will be given

Payment Terms:

If paying by check or ACH the payment must be received 30 days prior to show dates.

A **3% processing/administration fee** is applied to all **credit card payments**. Cards on file will be charged for any additional charges or balances.

Save 25% by ordering by the Advance Order Deadline.

Orders Received after the advanced order deadline will be charged **Regular Rates**.

For Order Processing - Return Form to:

AVP Nationwide Productions, LLC 303 Church St. Suite 2, Rock Hill, SC 29730

By Fax: **803-366-1024** or Email: **avform@avpinc.net**

Phone: **800-951-0555**

Customer Information / Payment Information

Orders received after 30 day deadline will be charged regular rates

Show Name:	Booth #	Classroom #	
Company Name:			
Mailing Address		Zip Code	
Phone:	Fax:		
Onsite Contact:		Cell:	
Email:			
Credit Card Type:	American Express	Visa	MasterCard
Credit Card Number:			
Name as it appears on Card:			
Expiration:		Security Code:	

**** I have read and accept the terms and conditions, payment terms for this order**

Signature Required _____ Date: _____

Thank you for your order, we appreciate your business.